



Westfield Nursery School

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www.westfieldnurseryschool.org

Headteacher: Mrs Liz Collins BA (QTS) NPQH



30 Hours Offer Statement

We will be offering government funded 30 hours for eligible 3 and 4-year olds. We have a limit of 26 places available. Places will be allocated in order of applications received.

The only way we can accommodate these 30 hours is to keep our start time at 8.45am and finish time at 3.30pm. This is to ensure that there is no disruption to the other children in Nursery. Therefore, it will be our policy to charge £20.50 per week to cover the cost of the additional 3 ¾ hours per week (45 minutes per day). No refunds can be given for non-attendance or sickness – Please refer to our Charging Policy.

A school invoice will be raised for each half term. Payment must be made for the complete half term in advance (cash only). We will only consider applications requiring the full 33.75 hours per week due to administration and staffing restrictions.

You must bring a paper copy of your eligibility code and separate official documentation showing your National Insurance Number into the School Office. Only then will your application be date stamped and timed. Upon receipt of above documentation, you will be required to sign a declaration to confirm you have read and agreed with these terms and conditions. Parents must provide Westfield Nursery with their renewed eligibility code each time. We will be unable to provide childcare if the code has expired and a new code has not been provided by the parent.

Parents must provide a cold packed lunch for their child every day. We cannot accommodate any children before 8.45am or after 3.30pm.

Applications from parents with children who have additional needs will be considered and assessed on their own individual requirements and the outcome will be reported back to parents.

Depending upon availability of spaces, parents/children that are only eligible for the free government 15 hours per week, may be offered the option to pay for the additional 18.75 hours at a cost of £20.60 per day (cash only) – Please speak to the school office staff if you are interested.

We will not be able to offer additional lunches only.

These terms and conditions are not negotiable. This is a government initiative, please bear in mind that we must ensure that any implementations we make work for all our children, parents and staff.

Date: 13th June 2017

To be reviewed: October 2017