

Westfield Nursery School

COVID-19: Outbreak Management Plan



Written by:

E Collins

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Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
- There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

Our Covid-19 Management Plan focuses on:

1. Preventing outbreaks
2. Responding to outbreaks; testing, tracing and isolating to identify and break chains of transmission
3. Communication and engagement, including when and how we share information with stakeholders

COVID-19 infection should be considered if **any** of the criteria below are met:

- high temperature (of 37.8°C or higher)
- persistent cough
- loss of sense of taste/ smell

1. Preventing Outbreaks- System of Controls

Controls are a range of actions that create a system to ensure the risk of infection is reduced. At Westfield Nursery this includes:

- a. Ensure good hygiene for everyone
- b. Maintain appropriate cleaning regimes, using standard products such as detergents
- c. Keep occupied spaces well ventilated

a. Ensure good hygiene for everyone

Hand hygiene: Adults/ children clean their hands regularly with soap and water (on entering the building, before and after eating, after using the toilet). (Sanitiser is available for children with additional needs who may be distressed by hand washing regimes.) Posters are displayed by sinks.

Respiratory hygiene: The 'catch it, bin it, kill it' is very important. Posters are displayed in class and adults support children with this.

Personal Protective Equipment (PPE)

-Follow the intimate care policy when changing children and wear gloves/ aprons. Staff changing children should stand near the child's head and stand sideways; wiping away, where possible changing areas will be ventilated. Changing areas will be cleaned after each use.

-Wash hands/ wear aprons for food preparation.

-PPE should be used where a staff member is isolating with a child who shows symptoms of coronavirus whilst at our setting.

-Performing aerosol generating procedures (AGPs) when working with children who cough, spit or vomit but do not have coronavirus (COVID-19) symptoms.

PPE available includes disposable aprons gloves, face masks, goggles and arm coverings.

b. Maintain appropriate cleaning regimes, using standard products such as detergents. Frequently touched surfaces will be wiped regularly.

c. Keep occupied spaces well ventilated

-Rooms will be well ventilated by opening windows/ doors/ skylights. The need for ventilation will be balanced by maintaining a comfortable temperature.

(Areas with poor ventilation- There are no windows in Ladybirds toilets/ class ventilation required. There are no windows in main staff toilets.)

2. Responding to Outbreaks- Testing, Tracing and Isolating

Seeking public health advice

When one of the thresholds is met, we will review the outbreak Management Plan. We will also seek public health advice from a director of public health or health protection team. Mrs Collins will be responsible for seeking this advice and will do so by telephoning the DfE helpline (0800 046 8687) or locally agreed arrangements (see CBC flow chart).

- Individuals should not come into the setting if they have symptoms requiring them to stay at home due to the risk of them passing on COVID-19.

-If anyone in our setting develops symptoms of COVID-19, they will be sent home and they should follow public health advice.

-If a child is awaiting collection, appropriate PPE will be used if close contact is necessary. Rooms/ resources they used will be cleaned after they have left.

Donning and Doffing PPE

Staff using PPE know how to put on and take off the PPE correctly. See

https://www.youtube.com/watch?v=-GncQ_ed-9w and should use the World Health Organisation advice.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/877658/Quick_guide_to_donning_doffing_standard_PPE_health_and_social_care_poster_.pdf

Asymptomatic testing (Lateral Flow Device)

-Testing remains important in reducing the risk of transmission of infection within settings.

Early years staff should undertake twice weekly home tests.

-Early years children are not included in the rapid testing programme.

Confirmatory PCR tests (Polymerase chain reaction)

-Staff (and children) with a positive rapid lateral flow test result should self-isolate. They need to get a free PCR test to check if they have COVID-19. Whilst awaiting the PCR result, the individual should continue to self-isolate. If the PCR test is taken within 2 days of the positive rapid lateral flow test, and is negative, it overrides the rapid lateral flow test and they can return to the setting.

Shielding

-We will adhere to national guidance on shielding, which would apply to those on the [shielded patient list \(SPL\)](#). We will speak to individuals required to shield about additional protective measures in school or arrangements for home working/ learning.

Travelling from Abroad

-All individuals travelling to England must adhere to travel legislation. Parents and carers should bear in mind the impact on their child's learning and development which may result from any requirement to quarantine or isolate upon return.

Tracing close contacts and isolation

-Close contacts will be identified via NHS Test and Trace and education settings are no longer expected to undertake contact tracing.

-NHS Test and Trace will work with the positive case to identify close contacts. Those contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. We would encourage all individuals to take a PCR test if advised to do so.

Other Measures

-Parents, carers, pupils and staff will be informed about the control measures. This will be done via email/letters sent home with pupils.

-If recommended, we will limit access to the building for transitions, parents/ carers coming into school and live performances.

-If recommended, we will (re)introduce bubbles (to reduce mixing between groups) and face coverings (in communal areas for staff and visitors (unless exempt)). Attendance restrictions will only be recommended as a last resort.

-Face Coverings: Face coverings are no longer recommended for staff/ visitors in corridors or communal areas. If we have an outbreak in our setting, a director of public health might advise that face coverings should temporarily be worn in communal areas by staff and visitors (unless exempt).

-Activities: Doing activities which generate more droplets as they breathe heavily, such as singing, dancing, exercising or raising voices. The risk is greatest where these factors overlap, for example in crowded indoor spaces where people are raising their voices. These activities may be restricted if we have an outbreak in our setting.

3. Communication and engagement, including when and how we share information with stakeholders

This Outbreak Management Plan takes into account the latest gov.uk guidance

This is shared with governors, staff and parents/ visitors via the website.