



Westfield Nursery School Parent/Carer-School Liaison Policy

Vision

At Westfield Nursery we aim to deliver against our vision 'Inspired beginnings; outstanding futures'.

Philosophy

At Westfield Nursery School we believe that parents are a child's first and enduring teachers. They play a crucial role in helping their children learn. Where parents are involved with their children's education and learning both at home and in partnership with the school, their children do better and achieve more. These benefits can be long-lasting and extend to better health, relationships and improved employment prospects.

Aims

- To utilise the knowledge of parents/ carers about their children
- To promote a close working partnership between parent/carers and school
- To be child centred
- To support best practice and the ideals behind the Early Years Foundation Stage Curriculum
- To give a clear structure to new and existing staff
- To encourage school readiness

Parent/Carer Home/ School Pack

See the Parent/Carer School Pack including:

- New Pupil Form, including permissions
- Parents Profile of their Child
- All About Me
- Home-School Agreement
- Transition booklet

Guidelines

- The Nursery staff will show respect for parents/carers as equal partners in the relationship
- Parents/ carers most often come to visit the Nursery with their children before starting. (Some children are already familiar with the Nursery having attended the toddler sessions/ older siblings.) Currently a virtual tour of the Nursery is available <https://youtu.be/DNkEb2vujSs> . At this point parents/carers will put their child's name down on the waiting list.
- Parents/ carers are invited to a new starter meeting run by the Head teacher (currently virtual) and transition events (currently virtual).
- The 'Getting to know you pack' will be filled in by a member of staff with the parent/carers, preferably at a home visit (currently by phone).
- Parents/ carers stay for their child's first session to help the smooth transition from home to school (currently outside). Following the first short session, sessions increase in time over a week as appropriate for each child.
- Staff and parents/ carers will be able to communicate 'informally' daily (currently at a safe distance).

- Parents/ carers can phone the Nursery to talk to a member of staff on 01582 608650
- Parents/ carers can email the classes on their email to share important information about welfare or development
bumblebees@westfieldnursery.co.uk
ladybirds@westfieldnursery.co.uk
caterpillars@westfieldnursery.co.uk
butterflies@westfieldnursery.co.uk
- Parents/ carers are kept up to date about the Nursery via monthly Newsletters sent via 'ParentMail' or a paper version
- Parents/ carers can always access the website for all information regarding the Nursery
- Parents/ carers can use the Nursery social media to keep up to date with news Facebook. Type Westfield Nursery into your search bar and scroll down until you find accounts rather than pages.
Instagram is westfield_nursery.
Twitter WestfieldNews76
- We will attempt to involve all carers if possible, e.g. both parents if separated or divorced.
- Each classroom has a parent information board and 'WOW' board (currently white board outside).
- We adhere to the equal opportunities policy, taking care not to make assumptions or judgements regarding family relationships, sexual orientation, lifestyles, learning difficulties or disabilities, social, cultural or religious backgrounds.
- Parental consultations are held termly as a more formal conversation regarding progress etc. and of course, this is two-way; enabling the parent to talk about their child at home (currently by phone).
- Stay and Play days are often held in the nursery when the parents/carers/ grandparents etc. are invited to come and see what we do and share the fun (not currently).
- Children's Learning Journeys are available to the parents/carers usually shared at consultations (not currently to minimise objects travelling between Nursery and home as per guidance).
- If the child attends Bumble Bees, then they are taken into the nursery to play for a while several times before they start nursery so that they are familiar with the staff and the environment (not currently). Staff between classes complete a handover.
- Parents/ carers are encouraged to participate in 'Friends of Westfield' events (not currently due to Covid-19 pandemic).

Conclusion

We believe the implementation of the school pack will best support the transition from home to school and working closely in partnership with parents/ carers will best support teaching and learning in our Nursery School.

Reviewed January 2021

To be reviewed January 2022



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Headteacher: Mrs Liz Collins



**Westfield Nursery School
Home School Agreement**

'Inspired beginnings; outstanding futures'

The Nursery will try to:

1. Care for your child in a happy, secure and safe environment
2. Support your child's learning by stimulating curiosity and encouraging independence
3. Provide a broad and balanced curriculum in line with the Early Years Foundation Stage
4. Develop your child's potential according to their needs
5. Be welcoming and open, keeping you informed of your child's achievements and school matters in general
6. Encourage your child to take care of his/her surroundings and show consideration for others

Staff member's signature

Date

The parents/carers will try to:

1. Bring my child to Nursery every day and let the Nursery know if they are not able to attend
2. Encourage my child to be positive and enthusiastic about Nursery
3. Share with staff any information which may affect my child's health, behaviour or attitude to Nursery
4. Provide clothes which are named, and suitable for my child to take part in active learning both inside and outside
5. Make use of opportunities for home learning (such as borrowing books and taking ideas from stay and play days)
6. Check that my child has had all his/her appropriate vaccinations and health care before starting school

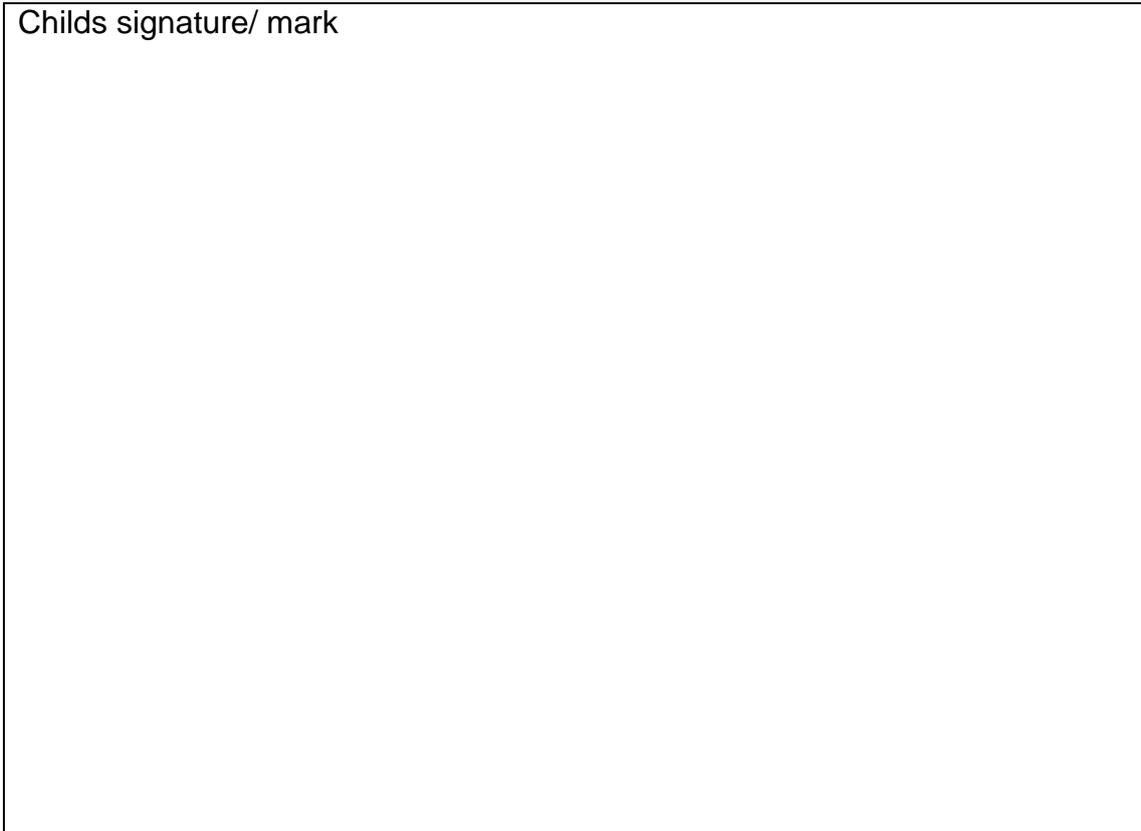
Parent/Carer's signature

Date

The child will try to:

1. Come to school every day
2. Be kind and make new friends
3. Listen to staff
4. Look after the toys and help to be tidy
5. Play nicely and have lots of fun

Childs signature/ mark

A large, empty rectangular box with a thin black border, intended for a child's signature or mark. The text 'Childs signature/ mark' is written in the top-left corner of the box.